

UNISA KAMARA

Financial Accountant

+232-78-350-434

unisk434@gmail.com

Freetown, Sierra Leone

EXPERIENCE

Business Performance Monitoring Officer FBNBank Sierra Leone.

2021 – Present Freetown, Sierra Leone

FBNBank Sierra Leone is a subsidiary of Nigeria's premier commercial bank and most valuable banking brand. With over 10 million active customer accounts and more than 750 business locations worldwide, it provides a comprehensive range of retail and corporate financial services to customers and investors wishing to explore the vast business opportunities.

My Job at FBNBank entails the following:

- Create budgets and forecasts in a timely manner.
- Prepare monthly and yearly balance sheet, income statement and variance analysis.
- Identify and collate appropriate data for balance scorecard generation.
- Generate and communicate scorecards to End-Users every month.
- Hold robust performance dialogues.
- Resolution of all account mapping related issues.
- Prepare and facilitate monthly/quarterly performance review sessions.
- Provide periodic competitive analysis for business unit.

Management Consultant PowerNet Company Ltd.

2018 – 2021 Freetown, Sierra Leone

PowerNet Company Ltd. is a management consultancy firm that provides management and financial services to clients within Sierra Leone and beyond. Responsible for the following:

- Review company's financial records, reports, and other information to check for accuracy and ensure details align with the company's goals and procedures.
- Discuss the status of the company's current financial standing with upper management and the owners of the organization.
- Continuous audit of all accounts and records of the corporation wherever located.
- The preparation or approval of the regulations or standard practices, required to assure compliance with orders of regulations issued by duly constituted governmental agencies.

EDUCATION

B Sc. Honors in Applied Accounting

Institute of Public Administration and Management

2017 – 2021

Freetown, Sierra Leone

QuickBooks

Online

Certification for

ProAdvisor

AU Training Team

01/2021 - 02/2021

Financial Evaluation & Strategy:

Corporate Finance
Illinois State University

2020 - 2020

- An online noncredit course authorized by University of Illinois at Urbana Campaign and offered through Coursera.

LANGUAGES

English

Proficient

French

Intermediate

SKILLS & STRENGTH

Critical Thinking

Strong reasoning skills and analytical abilities to help determine best practices when it comes to the finances of each organization.

Accounting Software

Proficient in operating accounting software such as Intuit QuickBooks both online and desktop versions, Sage 50 Accounting, Fund Accounting Software, Tax Software, and others.

EXPERIENCE

Financial Accountant

Afcom SL

📅 2019 – 2020 📍 Freetown, Sierra Leone

Afcom is one of Sierra Leone's leading broadband services provider, and Information Communications Technology solutions focused on helping simplify IT operations to improve productivity, maximize performance, and manage costs. Responsible for the following tasks:

- Use QuickBooks online version that has helped reduce wasteful spending by 19%.
- Analyze, examine, and interpret account records, compile financial information, and reconcile reports and financial data.
- Generate customer invoices and responsible for entering receipts.
- Discuss the status of the company's current financial standing with upper management and the owners of the organization.

Sierra Leone Maritime Administration-SLMARAD

Financial Accountant

📅 2020 📍 Freetown, Sierra Leone

SLMARAD operates and governs the registry in accordance with the Sierra Leone Merchant Shipping Act, 2003. SLMARAD conducts vessels registration and seafarer's certification with the aim to ensure safety of life at sea and protection of the marine environment for vessels under the registry to be fit for service for which are intended and are manned with competent marine personnel. I managed exceptionally achieved and performed the following:

- Analyze, examine, and interpret account records, compile financial information, and reconcile reports and financial data.
- Review company financial records, reports, and other information to check for accuracy and ensure details align with company's goals and procedures.
- Process journal entries and perform accounting corrections to ensure accurate records
- Adhered to departmental controls and regulations, always maintaining ethical conduct.
- Assessed the organization's yearly budget and helped maintain the focus on quarterly budget goals with spending and cost reports.
- The initiation, preparation and issuance of standard practices relating to all accounting, matters and procedures and the co-ordination of system throughout the corporation including clerical and office methods, records, reports and procedures.

SKILLS & STRENGTH

- Quick and accurate keyboard skills.
- Proficient in statistical packages like SPSS.
- Able to work on tasks individually or as part of a team.
- Problem solving.
- Able to focus on accuracy and attention to detail whilst under pressure and against deadlines.
- Proficient in MS Word, MS Excel, PowerPoint and MS Access.
- Ability to deal professionally but firmly with customers, including people older than myself.
- Excellent organizational skills that allow me to multitask effectively.
- Adaptable to working in different locations at short notice.
- Proven ability to understand problems and then develop imaginative and inventive solutions.
- Able to communicate concepts and strategies clearly to colleagues.

SUMMARY

An enthusiastic, dedicated and versatile young person with an outstanding academic background and excellent attitude to work. Highly motivated, reliable with experience of working for any firm. Currently looking forward to more challenging tasks and a well-paid remuneration.

Experienced in budget and budgetary control, performance appraisal and monitoring, bookkeeping, tax calculations, and reporting for business clients and organizations. Capable professional with expertise in many of the most common accounting software programs. Strong work ethic and commitment to integrity and accurate record keeping. Eager to join a team and help improve an organization's financial focus.

REFERENCES

Robert B. Kamanda – Businessman (+23276310414)

Alton A.E Johnson – PowerNet CEO -
(+23276229406)

Ibrahim Tucker – Lecturer IPAM – (+23278967700)

INDUSTRY EXPERTISE

Accounting & Finance



Management & Administration



Computer and IT

